COMMUNITY PARTNER DISPLAYS

If your organization registers to host a display at the Innovation Expo, an Everett Public Schools staff member will contact you to help in coordinating your participation.

Note: this is **not** a job fair or a vendor fair.

IDEAS

Community Partnership Displays that tend to be the most visited at the Expo are those designed to be *interactive*. When designing a display, please consider including activities and experiences appropriate for school-aged children and families:

- "Make and take" or hands-on activities;
- Demonstrations to spotlight careers in your organization;
- Demonstration of your organization's use of technology – digital applications, modeling software, simulations; and/or,
- Demonstration of tools and equipment used by your organization.

The Community Partnership Displays, in alignment with the goal of the Expo, should also engage guests in *career connected learning*. Career connected learning affords students and their families the opportunity to learn about contemporary job opportunities and pathways to such opportunities. It would be great if your display would address:

- What is innovative about the work of your organization?
- What are examples of current and future jobs and careers?
- What are the education and training pathways to these jobs and careers?
- What advice do you have for students interested in your organization?

THE BASICS

Date: June 6, 2018

Time: 5-8 p.m. Organizations should plan to host their display from 3:30 to 8:30 (this includes set-up and tear-down time).

Location: Angel of the Winds (formerly Xfinity) Arena, 2000 Hewitt Ave, Everett, WA 98201

Participants: Expected 2,500 guests representing students, families and community

Each organization will be provided:

- One 8' x 30" table
- One 20-amp outlet box (**Please note**: Organizations should bring their own power strips if multiple plug-ins will be used.)
- WIFI access (**Please note:** Because of the high volume of participation, Angel of the Winds Arena's Broadband Internet speed slows significantly during the Innovation Expo. Organizations should plan accordingly; consider having all video downloaded to display devices.)

Each organization must bring their own:

- Technology equipment (power strips, computers, projectors, screens)
- Extension cords
- Handcart (or other tools to move display in/out of Angel of the Winds Arena)

Timeline of PREPARATION, DISPLAY and FEEDBACK

Action	Details	Timeline
Display content	Identify theme/concepts/information for your display	April 1 (suggested deadline)
Display staff	Identify staff members that will represent your organization at the event (secure the date on their calendars)	April 1 (suggested deadline)
Complete registration	Submit Innovation Expo registration	June 1 (DEADLINE)
Finalize plans	"Planning your Innovation Expo Display" Support session	TBD (Optional)
Finalize materials	Allocate all materials and display items needed for your display (including making copies, gathering tech equipment)	June 1 (suggested deadline)
Innovation Expo	3:30 – 4:45 | Set up 5:00 – 7:30 | Displays open for guests 7:30 – 8:15 | Break down & Clean up once your display is 'guest-free'.	June 6
Survey	Provide reflection, feedback and evaluation of the event and your experience	June 16 (encouraged)

Agenda

Time	Arena floor Student competition	Concourse Innovation showcase
5 - 6 p.m.	Student project judging	Open to the public
6 - 7 p.m.	Open to the public	Open to the public
7 - 7:30 p.m.	Awards presentation	Open to the public
8 p.m.	Innovation Expo concludes	